

Tubingen-Durham Seedcorn Fund - Application Form 2024

fThis form is to be submitted by the lead applicant

- **Application deadline: 17th May 2024, 12.00 (noon) CET**
- Please complete this form referring to the 2024 Seedcorn Fund Guidelines in this [SWAY](#)
- For enquiries about the Seedcorn Fund application process, please contact international.partnerships@durham.ac.uk (Durham) or international.research@uni-tuebingen.de (Tubingen).
- Your proposal will be reviewed by a joint UT-DU selected panel, and the outcome will be notified to you in June 2024

Privacy Notice: The information on this form will be used by Durham University and Eberhard Karls Universitat Tubingen, for the administration of the UT-DU Seedcorn Fund call 2024, and will be managed in accordance with the provisions of the General Data Protection Regulations.

In submitting this form you consent to the information which you provide being held and processed by the International Office and Eberhard Karls Universitat Tubingen for the purposes specified above. Click on the link for further information about the [University's Data Protection Policy](#)

Proposal Summary

1. Project Title *

2. Project Start Date (projects can start from 1st August 2024) *

3. Project End Date *

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Lead Applicant

4. Lead Applicant Name *

5. Lead Applicant Institution *

- Durham University
 University of Tubingen

6. Lead Applicant post held *

7. Lead Applicant Department/School *

8. Lead Applicant Email *

Co-lead Applicant

9. Co-lead Applicant Name *

10. Co-lead Applicant Institution *

- Durham University
 University of Tubingen

11. Co-lead Applicant post held *

12. Co-lead Applicant Department/School *

13. Co-lead Applicant Email *

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Additional External Partners

Additional external partners can be involved, however, a strong argument should be made where the external partners' contribution to the project exceeds 20%

14. Are any external partners involved in the project *

Yes

No

External Partners

15. Institution Name of external partner(s) *

16. External Partner(s) Name(s) *

17. External partner(s) Department/School *

18. External partner(s) Email *

Proposal Details

19. Summary - provide a summary of this project *

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Project Description

20. Provide an overview of the project activities, including its goals, purpose and core research area into which this project fits. (maximum 500 words) *

21. How and when will the project take place? (maximum 500 words) *

22. Briefly outline the expertise of the faculty participants for the project. (maximum 500 words) *

23. Describe how this project will lead to future grant success. Include timescales for future external grant applications and approximate value of any identified call. (maximum 500 words) *

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24. Describe how joint working between Durham and Tubingen Universities adds value to this particular project and how it aligns to the research strategies and enhances our Universities' collaboration overall. (maximum 500 words) *

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Activity Budget

REMINDER:

Projects can start from **1st August 2024** and project activity can last for a maximum of 24 months.

In your application, make sure to allocate budget to the financial year in which it will be **spent** (rather than when travel etc will take place).

Budget cannot be transferred between financial years. No funding will be available after end of July 2026.

NB - In most circumstances the funding will be paid to the university department of the lead applicant.

For the purpose of this seedcorn, expenditure periods are as follows:

YEAR 1: 1st August 2024 - 31st July 2025

YEAR 2: 1st August 2025 - 31st July 2026

RESOURCES REQUESTED:

Please specify all applicable costings in full in the relevant sections below (maximum total €20.000 for full project).

Please complete all applicable costings for YEAR 1: 1st August 2024 - 31st July 2025 (€)

25. Travel (estimated dates/durations of visits and travel plans) YEAR 1

26. Accommodation and Subsistence (please indicate the number of nights and cost per night) YEAR 1

27. Hospitality for meetings/workshops YEAR 1

28. Market research or other external reports YEAR 1

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29. Cost of consumables (please specify) YEAR 1

30. Research Assistants (please see guidelines in sway) YEAR 1

31. Other (please see guidelines: these costs must be specified and justified) YEAR 1

32. TOTAL COSTINGS (in Euros) YEAR

Please complete all applicable costings for YEAR 2: 1st August 2025 - 31st July 2026 (€)

33. Travel (estimated dates/durations of visits and travel plans) YEAR 2

34. Accommodation and Subsistence (please indicate the number of nights and cost per night) YEAR 2

35. Hospitality for meetings/workshops YEAR 2

36. Market research or other external reports YEAR 2

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37. Cost of consumables (please specify) YEAR 2

38. Research Assistants (please see guidelines in sway) YEAR 2

39. Other (please see guidelines: these costs must be specified and justified) YEAR 2

40. TOTAL COSTINGS (in Euros) YEAR 2

41. Justify the resources requested above. Please consider value for money in use of internal funds *

PLEASE NOTE THAT AS THE APPLICANT YOU ARE OBLIGED TO SPEND THE SEEDCORN FUNDS IN LINE WITH THE PROPOSAL BUDGET.

If appropriate you should seek approval for any significant change in the use of the Seedcorn Funds prior to spend or you may be debarred from applying for such funds in the future.

Additional Information

42. Please provide any additional information which may assist the panel in evaluating the application (maximum 200 words)

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Signatures

In signing this form you are confirming that activities using the Seedcorn Funding will, if required, be subject to appropriate ethical review, as defined by the Ethics Advisory Committee, and implemented by Department or School arrangements.

Lead Applicant

43. Name *

44. University *

- Durham
- Tübingen

45. Date *

46. Electronic Signature (Add your initials) *

Co-Applicant

47. Name *

48. University *

- Durham
- Tübingen

49. Date *

50. Electronic Signature (Add your initials) *

At this stage of the application, you are requested to **click on 'Finish later'** (at the bottom of the page).

When prompted, please provide your e-mail address. Once received, then forward the e-mail containing the 'jisc-link of your application' from your 'e-mail account' to your Head of Department/School to request them to complete the next section (questions 51-55).

Once your Head of Department/School finishes the next section, they will forward the link to you, to complete and submit the application form.

SUPPORTING STATEMENT FROM THE DEPARTMENT/SCHOOL OF:

This section has to be completed by your Head of Department/School

51. Please give a realistic assessment of how the project will advance the Department / School's education/research activity and how it fits in with its Internationalisation Strategy. Comment on any particular strengths and weaknesses of the application. *

PLEASE NOTE THAT THE APPLICANT IS OBLIGED TO SPEND FUNDS IN LINE WITH THE PROPOSAL AND ASSOCIATED BUDGET. THE APPLICANT IS REQUIRED TO SEEK PRIOR JUSTIFICATION FOR ANY SIGNIFICANT CHANGE IN THE USE OF FUNDS.

Signature

52. Name *

53. Department / School *

54. Date *

55. Electronic Signature (Add your initials) *

At this stage of the application, the Head of the Department/School is requested to **click on 'Finish later'** (located at the bottom of the page).

When prompted please provide the e-mail address of the Lead Applicant, who will complete/submit the application.

A PDF will be sent to the Lead applicant, Co-Applicant and Head of Department/School once submitted.

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Submit your Application

Your Head of Department/School will have completed the previous section (questions 51-55).

You can now submit your application.

